

## **Galloway Community Charter School Acceptable Use Policy Students – (Page 1 of 2)**

To support its commitment to providing avenues of access to the universe of technological information available, the Galloway Community Charter School (“GCCS”) provides access to computers, computer networks, and the Internet to Students and Staff.

**Students:** To gain access to the networked computers and the Internet, all students under the age of 18 must obtain Parental and/or Guardian permission via the Acceptable Use Policy Agreement (“Agreement”). Students and their respective parents and/or guardians must read, accept, and sign the Acceptable Use Policy, and return it to the Technology Coordinator. Parents and/or Guardians may choose to rescind or deny a child access to the networked computers and/or the Internet at any time by notifying the GCCS in writing, which will be filed with the Technology Coordinator.

In addition, access to the computer system and the Internet is a privilege not a right. Access entails responsibility, and requires parental permission. Individual users of the GCCS computer networks are responsible for their behavior and communications over those networks. Users are responsible for good behavior on school computer networks just as they are in a classroom, a school hallway, or anywhere on school property. The GCCS reserves the right to prohibit any Student from accessing the computer system and the Internet. General school rules for behavior and communications apply.

**General Requirements:** The GCCS retains the right to monitor all Staff and Student access to the computer system and to the Internet. While our intent is to make Internet access available to further educational goals and objectives, Users may find ways to access other materials as well. The Board and GCCS personnel do not condone such misuse and will not knowingly permit this in the school environment. Within reason, freedom of speech and access to information will be honored. During school, teachers will guide students toward appropriate materials. Outside of school, families bear the same responsibilities for such guidance as they access information sources such as television, telephones, movies, radio, and other potentially offensive media. Staff will provide developmentally appropriate guidelines to students as they make use of telecommunications and electronic information resources. Beyond the clarification of such guidelines, GCCS makes no warranties of any kind, whether expressed or implied, for use of the computer system. It will not be responsible for any damages a user suffers.

**Please review the information listed on the next page. This is your copy to keep for future reference.**

**The attached Agreement form must be signed by you and your child. Once it is returned to school, your child will be allowed access to the GCCS network.**

## **Galloway Community Charter School Acceptable Use Policy Agreement Students (Page 2 of 2)**

The following activities are not permitted:

1. Users shall not access, seek, send, or display offensive messages or materials containing obscene, threatening, insulting, harassing, attacking, inappropriate or otherwise objectionable language or images. Users encountering inadvertent access to such material should turn their monitors off and report it immediately to the Technology Coordinator and/or School Coordinator.
2. Users shall not change any settings, misuse, vandalize, or otherwise damage computers, systems, networks, or related technology equipment. Any detection or awareness of any misuse or problem should be reported immediately to the Technology Coordinator and/or School Coordinator.
3. Users shall not attempt to disrupt GCCS' computer system performance, alter, or destroy data by spreading computer viruses, worms, "Trojan Horses", or any similar product that can damage computer files, systems, servers, or network systems. It is the responsibility of the users of any floppy disk used on multiple computers to scan and insure the floppy disk is clean of viruses prior to being used on GCCS computers.
4. Users shall not attempt to gain unauthorized access to the GCCS system, internally or externally, or any other computer system through the GCCS system, nor shall they go beyond their authorized access, including attempting to log in through another individual's account, using another's password, or accessing another's work, files, or folders.
5. Users shall not download, install, or use any software, application, screensaver, or program, including chat or instant messenger software, without written permission from the GCCS Technology Coordinator.
6. Users shall not post any personal contact information, such as any names, addresses, phone numbers, e-mail addresses, or personal photographs, about themselves or others online. Users shall not respond to unsolicited contact and attempts at contact from outside by any groups or individuals shall be reported to the staff member monitoring that child's access to the Internet.
7. Users shall not use the GCCS system to engage or attempt to engage in illegal activities (local, state, or federal) or attempt to use the GCCS system for commercial purposes.
8. Users shall not plagiarize (copy and present another's ideas, words, or pictures as one's own) materials available from others, such as the Internet or CD-ROM encyclopedias.
9. Users shall not infringe on copyrighted material and shall follow all dictates of copyright law and the applicable policies of the GCCS.
10. Users shall not access personal email accounts or "chat" sessions/websites, unless preapproved by the supervising teacher for educational purposes.
11. Users shall not intentionally waste limited resources, such as playing games, or using computer resources for other non-academic purposes at inappropriate times or when other users require the system for academic purposes.

Please keep a copy of these guidelines on hand for your future reference. There are several on-line resources available with Internet and safety guidelines, such as [www.safekids.com](http://www.safekids.com) and the FBI's <http://www.fbi.gov/publications/pguide/pguidee.htm>.

## Galloway Community Charter School Acceptable Use Policy Agreement Form

**Please complete, sign and return this Galloway Community Charter School Acceptable Use Policy Agreement Form.**

### **User Agreement-**

As a user of the Galloway Community Charter School's computer network, I hereby agree to comply with the stated rules of the Acceptable Use Policy and use the network in a reliable and proper fashion while honoring all relevant rules and restrictions. I understand that my activities may be monitored at any time on the computer systems, network or the Internet.

Student signature: \_\_\_\_\_ Date \_\_\_\_\_

Teacher's Name (please print): \_\_\_\_\_ Grade: \_\_\_\_\_

### **Parental Permission-**

As the parent or legal guardian of the minor student signing above, I grant permission for my child to access Galloway Community Charter School's computer network, which includes access to the Internet. I understand that individual and families may be held liable for violations. I understand that some materials on the Internet may be objectionable, but I accept responsibility for guidance of Internet use-setting and conveying standards for my child to follow when selecting, sharing, or exploring information and media resources.

Parent/Guardian Name (please print): \_\_\_\_\_

Name of student (please print): \_\_\_\_\_

Yes, I grant permission for my child to access networked computer services.

No, I do not grant permission for my child to access networked computer services.

Parent/Guardian Signature: \_\_\_\_\_