

Date \_\_\_\_\_

**PLEASE PRINT AND COMPLETE FORM IN DETAIL. PLEASE BE SPECIFIC AND FILL IN ALL APPROPRIATE BLANKS. ALL INFORMATION GIVEN WILL BE HELD IN STRICT CONFIDENCE.**

**Personal Information**

\_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
 Last Name First Name Phone Number

\_\_\_\_\_ Social Security #

\_\_\_\_\_ City State Zip

**Position Desired**

\_\_\_\_\_ Have you ever applied here before?  
**Position Being Applied For** **Date Available**  No  Yes When? \_\_\_\_\_

Employment type desired?  Full-time  Part-time  Temporary  Internship

What prompted you to apply here?  Advertisement  Referral  Other \_\_\_\_\_

Can you submit verification of you identity and legal right to work in the United States?  Yes  No

Are you 18 years of age or older?  Yes  No

If under age 18, do you have a work permit?  Yes  No

Have you ever been convicted of a felony? (Do not include convictions that have been sealed, expunged or statutory eradicated).  Yes  No

**Skills**

Indicate any of the following skills -  Typing \_\_\_\_\_ wpm  Word Processing  Database Please list any other skills that you feel may be of interest.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Education & Training**

| School | Major | Date | Degree |
|--------|-------|------|--------|
|        |       |      |        |
|        |       |      |        |
|        |       |      |        |
|        |       |      |        |

Other training, honors and awards \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Experience**

|                    | Most Recent Employer | Previous Employer | Previous Employer |
|--------------------|----------------------|-------------------|-------------------|
| Company Name       |                      |                   |                   |
| Address            |                      |                   |                   |
|                    |                      |                   |                   |
|                    |                      |                   |                   |
| Supervisor Name    |                      |                   |                   |
| Supervisor Phone # |                      |                   |                   |
| Your job title     |                      |                   |                   |
| Job description    |                      |                   |                   |
|                    |                      |                   |                   |
|                    |                      |                   |                   |
|                    |                      |                   |                   |
|                    |                      |                   |                   |
| Dates Employed     |                      |                   |                   |
| Salary             |                      |                   |                   |

**References**

|              |  |  |  |
|--------------|--|--|--|
| Name         |  |  |  |
| Relationship |  |  |  |
| Phone        |  |  |  |
| Address      |  |  |  |
|              |  |  |  |
|              |  |  |  |
|              |  |  |  |

GALLOWAY COMMUNITY CHARTER SCHOOL IS AN EQUAL OPPORTUNITY EMPLOYER. IT IS OUR POLICY THAT ALL APPLICANTS BE CONSIDERED SOLELY ON THE BASIS OF QUALIFICATIONS AND ABILITY. WITHOUT REGARD TO RACE, RELIGION, COLOR, SEX, AGE, NATIONAL ORIGIN, DISABILITY OR VETERAN STATUS.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date